



National Library

(under the aegis of the *Ministry of Arts and Culture*)



RF. No. 062

MS ISO. 9001:2008

Vacancy Notice

The National Library, a parastatal organisation, is inviting applications from suitably qualified persons for appointment to the following post as mentioned below:

(a) On the permanent and pensionable establishment of the National Library:

1. **Clerk/Word Processing Operator**
2. **Library Clerk**

(b) On a temporary basis:

1. **IT Officer/Systems Administrator**

Salaries, Duties and Qualifications: Details on the above mentioned posts are available on the National Library's website: <http://national-library.govmu.org>. These are also available at the Reception of the National Library, 2nd Floor, Fon Sing Building, 12, Edith Cavell Street, Port Louis.

Age Limit: Applicant **should not be over 40 years** of age at the closing date, unless already employed by the National Library or the Public Sector.

Mode of Application: Application should be submitted on the prescribed form **only** which can be downloaded from National Library website, and/or available at the Reception Desk of the National Library. All applications should be submitted with full particulars of qualifications and evidence of experience claimed together with photocopies of all educational certificates, national identity card, addressed to the **Director, National Library, 2nd Floor, Fon Sing Building, 12, Edith Cavell Street, Port Louis.**

The envelope should clearly indicate the post applied for on the **top left-hand corner.**

Closing Date: Applications should reach the National Library **before 03.00 p.m. on Monday 30 April 2018 at latest.**

Applications received after the deadline will not be considered.

An applicant wishes to apply for two or more different posts, should fill in separate application forms and sent in separate envelopes.

Inaccurate, incomplete or improper filling of application form and non-submission of photocopies of certificates shall entail disqualification of candidates.

Only the best qualified candidates shall be called for interview. The National Library reserves the right not to make any appointment following this advertisement without incurring any liability towards any applicant.

National Library

Tel Nos.: 211-9891 / 92 / 93

Website: <http://national-library.govmu.org>

09 April 2018